

PAYROLL CONTRIBUTION AUTHORIZATION FORM

Completed forms MUST returned to Payroll.

Employee Name: _____

- Step 1**
- I do not currently have any payroll contributions to Christ the King. I would like to **start a payroll contribution**.
- I am already making payroll contributions to Christ the King, this new contribution is meant to be an **additional contribution** to the current one.
- I am already making payroll contributions to Christ the King, this new contribution is meant to **change my current contribution**.
- I am making payroll contributions and would like to **stop all contributions** effective on the next payroll. **Fill out step 2 and sign.**

Step 2 Deduct \$_____ per pay period. **For cancellations, you must write \$0.**

Step 3 Please direct my gift to the following fund(s) in these amounts:

- Tithe \$_____
- Blessing \$_____
- Missions \$_____
- Building Fund \$_____
- Other _____ \$_____

Step 4 I would like my contributions designated to _____ campus.

By signing this form, I hereby authorize Christ the King Community Church to deduct each pay period the amount shown above.

Signature _____ Date _____

NOTE: Any authorization to withhold from the salary or wages of an employee shall terminate and such withholding shall cease in the event of the following:

- 1) Termination of Employment
- 2) Written notice by the employee of cancellation of such former authorization.